



## ***Notice of a Meeting***

### **Performance Scrutiny Committee**

**Thursday, 6 September 2018 at 10.00 am**

**Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND**

#### **Membership**

Chairman Councillor Liz Brighthouse OBE

Deputy Chairman - Councillor Jenny Hannaby

#### *Councillors:*

Nick Carter  
Mike Fox-Davies  
Tony Ilott

Liz Leffman  
Charles Mathew  
Glynis Phillips

Emily Smith  
Michael Waine  
Liam Walker

**Notes:** *A pre-meeting briefing will take place in the Members' Board Room at 9.30am on the day of the meeting.*

**Date of next meeting:** *8 November 2018*

#### **What does this Committee review or scrutinise?**

- The performance of the Council and to provide a focused review of:
  - Corporate performance and directorate performance and financial reporting
  - Budget scrutiny
- the performance of the Council by means of effective key performance indicators, review of key action plans and obligations and through direct access to service managers, Cabinet Members and partners;
- through call-in, the reconsideration of decisions made but not yet implemented by or on behalf of the Cabinet;
- queries or issues of concern that may occur over decisions being taken in relation to adult social care;
- the Council's scrutiny responsibilities under the Crime and Justice Act 2006.

#### **How can I have my say?**

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

#### **For more information about this Committee please contact:**

Chairman	-	Councillor Liz Brighthouse E.Mail: <a href="mailto:liz.brighthouse@oxfordshire.gov.uk">liz.brighthouse@oxfordshire.gov.uk</a>
Policy & Performance Officer	-	Katie Read, Policy & Partnership Officer 07584 909530 <a href="mailto:katie.read@oxfordshire.gov.uk">katie.read@oxfordshire.gov.uk</a>
Committee Officer	-	<i>Colm Ó Caomhánaigh, Tel 07393 001096</i> <a href="mailto:colm.ocaomhanaigh@oxfordshire.gov.uk">colm.ocaomhanaigh@oxfordshire.gov.uk</a>

Peter G. Clark  
Chief Executive

August 2018

## **About the County Council**

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents. These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

## **About Scrutiny**

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

## **What does this Committee do?**

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting**

**A hearing loop is available at County Hall.**

# AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - Guidance note on back page of the agenda**
3. **Minutes (Pages 1 - 8)**

To approve the minutes of the meeting held on 5 July 2018 and to receive information arising from them.

4. **Petitions and Public Address**
5. **Implementing A New Operating Model For Oxfordshire County Council (Pages 9 - 384)**

10.05

The Performance Scrutiny Committee was updated in March 2018 on the progress of the Council's Fit for the Future Transformation programme and was introduced to the development of a new Operating Model for the Council as a whole.

The Operating Model is a detailed description of how the Council will work in the future, with the key aims of putting better outcomes for residents and the delivery of the Thriving Communities Vision at the centre of all plans and operations.

**The Committee is RECOMMENDED to:**

- a) **Note the contents of this report and its attachments;**
  - b) **Comment on any issues relating to the operating model and its impact on the Council's current and future performance;**
  - c) **Comment on the ongoing role of the Committee in engaging with the delivery of the Operating Model, if agreed.**
6. **Business Management and Monitoring Report Quarter 1 2018-19 (Pages 385 - 406)**

10.50

This paper provides details of performance for quarter one 2018-19 for Performance Scrutiny Committee to consider before making comments to Cabinet by 19 September. The report, and any comments made by the Committee, are required so that the Cabinet can monitor the performance of the council in key service areas and be assured that progress is being made to improve areas where performance is below the expected level.

**The Committee is RECOMMENDED to note the report.**

7. **Police and Crime Commissioner (Pages 407 - 440)**

11.10

Anthony Stansfeld, Police & Crime Commissioner for the Thames Valley, will present his Annual Report 2017-18 to the committee for discussion.

As Police and Crime Commissioner (PCC), Mr Stansfeld's actions, decisions and performance are scrutinised by the Police and Crime Panel for the Thames Valley. Councillor Kieron Mallon is Oxfordshire County Council's representative on the Panel. Given the PCC's work in Oxfordshire, including the allocation of funds to certain initiatives supported by the council, Mr Stansfeld also attends the council's Performance Scrutiny Committee when invited.

**The Committee is recommended to consider the Police and Crime Commissioner's Annual Report and to put any relevant questions to the PCC.**

**8. Thames Valley Police Delivery Plan 2018-19 (Pages 441 - 448)**

11.40

The Chief Constable will attend to discuss the Thames Valley Police's Delivery Plan for 2018-19, which reflects the strategic policing objectives in the Police and Crime Plan.

**9. Community Safety Services Annual Report 2017-18 (Pages 449 - 480)**

12.10

Community Safety Services Annual Report 2017-18 is produced for the County Council, Councillors and members of the public to provide them with a review of the Service's performance over the last financial year. Community Safety Services set realistic but challenging performance measures every year, aligned to their 365alive vision.

**The Committee is recommended to approve the report.**

**10. Recommendations of the Young Carers deep dive (Pages 481 - 492)**

12.40

In 2016 the Health Inequalities Commission was sponsored by Oxfordshire's Health and Wellbeing Board to review the current state of health inequalities in the county and make recommendations for their reduction. In its report the Commission emphasised the significant impact that older carers have on the lives of those they care for and the positive contribution they make to the economy, but also how, all too often, they do not get the practical and emotional support they need. It acknowledged the importance of providing older carers with the very best support to help them in their caring role, but did not make the same reference to young carers or highlight the inequalities they face.

Whilst reviewing the Council's progress on implementing the Commission's recommendations the Performance Scrutiny Committee raised concerns about this. In response, a deep dive group was established to uncover the many hidden issues faced by young carers, and understand how they are identified and supported across Oxfordshire.

The Committee is **RECOMMENDED** to:

- a) **Ask the Cabinet to explore ways of funding the unique support to young carers provided by Be Free Young Carers.**
- b) **Support the development of good quality, evidence-based targeted group therapeutic work for young carers within the Young Carers Service.**
- c) **Review the impact of moving the Young Carers Service into the Family Solutions Service in 12 months' time.**
- d) **Ask the Cabinet to review and improve the timescales for completing statutory young carers' assessments and delivering support.**
- e) **There are examples of good in identifying and supporting young carers practice in some schools, e.g. opportunities for young carers to complete homework on school premises. This good practice needs to be recognised, captured and shared.**
- f) **Invite the Regional Schools Commissioner to make it a requirement for schools to their staff to identify where a child may be undertaking a caring role, the impact of that responsibility, and to understand what support is available to minimise the impact.**
- g) **Ask the Education Scrutiny Committee to review the measures used by Ofsted to assess the standard of support delivered to young carers as vulnerable learners, and to scrutinise the effectiveness of this regulatory oversight.**
- h) **Ask the Education Scrutiny Committee the scrutinise the range, quality and impact of pastoral care across Oxfordshire schools and colleges, particularly in relation to young carers.**
- i) **Ask the Education Scrutiny Committee working group focused on rates of school attendance to give specific attention to young carers, as a cohort at particular risk.**
- j) **Ensure Oxfordshire's health and social care system specifically considers the impact of its drive to deliver more community-based care on young carers and ask the Joint Health Overview and Scrutiny Committee to review this as part of its scrutiny of transformational change across the system.**
- k) **Ask the Council to establish a Young Carers Councillor Champion to help people understand the needs of young carers and promote the identification and support of young carers.**
- l) **Review progress against these recommendations in 12 months' time.**

## **11. Work Programme (Pages 493 - 496)**

13.00

To agree the Committee's work programme for future meetings based on key priorities and discussion in the meeting.

## **12. For information: Cabinet Response to Recycling Deep Dive (Pages 497 - 500)**

On 17 July 2018 the findings and recommendations from the Performance Scrutiny Committee deep dive into Household Recycling rates were considered by Cabinet. It was agreed that the Director for Planning and Place, in consultation with the Cabinet Member for Environment, would prepare a response for this meeting of the Performance Scrutiny Committee.

**13. For information: Highways Deep Dive - Draft scope (Pages 501 - 504)**

At its meeting on 5 July 2018 the Committee agreed to conduct a 'deep dive' into the issue of Highways Customer Satisfaction. This document outlines a scope for the deep dive.

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.